HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS
Tuesday, February 04, 2020
5:30 PM
600 S. Commerce Ave. Sebring, FL 33870
AGENDA

1 MEETING CALLED TO ORDER: Invitation to fill out "citizens not on the agenda" forms.
Please silence all cell phones and devices.

2 INVOCATION

3 PLEDGE OF ALLEGIANCE

4 ANNOUNCEMENTS

The Construction Licensing, Enforcement & Appeals Board will meet on Tuesday, February 4, 2020 at 7:00 p.m., in the Board room of the Highlands County Government Center, 600 S. Commerce Ave., Sebring

A Public Hearing of the Highlands County Zoning Board of Adjustment will be held at 3:00 p.m., on February 11, 2020, in in the Board room of the Highlands County Government Center, 600 S. Commerce Avenue, Sebring

A Public Hearing of the Highlands County Code Enforcement Special Magistrate Pamela T. Karlson will be held at 1:30 p.m., on February 13, 2020 in the Kelly Courtroom of the Highlands County Courthouse, 430 South Commerce Avenue, Sebring

The Historic Preservation Commission will hold a workshop meeting at 2:30 p.m. on Thursday, February 13, 2020, in the Engineering Conference Room, 505 South Commerce Avenue, Sebring

5 CONSTITUTIONAL OFFICERS – ANNOUNCEMENTS:

6 RECOGNITIONS, PRESENTATIONS AND PROCLAMATIONS:

6.A *Presentation of Certificates of Appreciation to the Highlands County Veteran Services Team: Denise Williams, County Veteran Services Officer; Carol West, Assistant County Veteran Services Officer; and Sam Spires, Veteran Services Specialist.*
Leah Sauls, Community Programs Director
No Fiscal Impact

7 CONSENT AGENDA

7.A *Request approval to pay all duly authorized bills February 4, 2020*

7.B *Request to accept into the record the Court Related and Other Miscellaneous Funds Revenues and Expenditures Summary, for the Quarter ended December 31, 2019 for the Board of County Commissioners*
Sally B. Hood, CPA, CGFM, Director of Accounting, Highlands County Clerk of Courts
No fiscal impact.
Court-Related and Other Miscellaneous Fund Revenue & Expenditures as of Dec 31,2019.pdf

7.C *Request for approval to waive fees of $1,025.00 for the 2020 Special Stars Softball Classic at the Highlands County Sports Complex.*
Richard Fleeger, Parks & Facilities Superintendent
The total fiscal impact of the fee waiver request is $1,025.00.
Secial Stars Field Request 2020a.pdf
Special Stars Field Donations 01.22.2020.pdf

7.D *Request approval of a Resolution and the Acceptance of Offer on one (1) County owned surplus property from the Florida Department of Environmental Protection and grant the chair the authority to execute the purchase documents.*
Tasha Morgan, Assistant County Administrator
The fiscal impact is revenue of $1,800 to the General Fund from the sale of the property.
DEP Offer.pdf
Resolution Conveyance to DEP (legal approved) - Clean.DOC
FS 125.38.pdf

7.E *Request approval to move forward with the sale of 20 County owned surplus properties and provide the Chair the authority to execute the Sale and Purchase Agreements and Deeds.*
Tasha Morgan, Assistant County Administrator
The fiscal impact is revenue totaling $152,829.00 to the General Fund from sale of the properties and the properties will be on the Tax Roll.
20-001_-_ITB_-_Notice_to_Accept__f_.v1.pdf
20-010 - NOTICE OF AWARD.pdf

7.F *Request approval of an Agreement between the Highlands County Board of County Commissioners and Embarq Florida, Inc. d/b/a CenturyLink to gain access to the Bert J. Harris Agri-Civic Center to provide communication services for the Highlands County Soil and Water Conservation District Office.*
Richard Fleeger, Parks & Facilities Superintendent
No fiscal impact.
CenturyLink Agreement for Building Entry.pdf

7.G *Request approval of the SunTrust Master Treasury Management Agreement and Treasury Management Terms and Conditions providing for banking services for the Board of County Commissioners for a three (3) year term commencing upon full execution of the agreements, with the option to renewup to three (3) times in two (2) year increments for a maximum of six (6) additional years.*
Tasha Morgan, Assistant County Administrator

Sally Hood, Accounting Director, Clerk of Courts
The fiscal impact is positive to the General Fund. SunTrust has waived bank fees for the first three (3) years of the contract, compared to annual fees currently of approximately $21,000. Additionally, SunTrust provided a fixed interest rate for the first three (3) years of 2.15%, compared to the current interested rate of 0.60%
19-024 RECOMMENDED AWARD.pdf

7.H *Request approval of a Tourist Development grant and three (3) year sponsorship in the amount of up to $65,000 in 2020, up to $55,000 in year 2021 and 2022 to Grand Fondo New York (GFNY).*
Casey Wohl, TDC Lead Marketing Consultant
There is no fiscal impact to Fund 152 (Tourist Development Trust) or the overall budget. This Agreement is included in the FY 19/20 Adopted budget in cost center 5305 (Tourist Dev – Marketing and Promotion), and account 53400 (Contractual Services).
GFNYPDFFlorida.pdf
1-23-2020 Minutes.pdf
TDC GFNY Cycling Event background.docx

7.I *Request approval of Interlocal Agreement and Budget Amendment 19-20-046, pursuant to the Recreation & Parks Advisory Committee's (RPAC) recommendation of a Funding Request from the Spring Lake Improvement District, for an amount up to $42,000, to construct a Restroom at the Dog Park on Duane Palmer Boulevard.*
Richard Fleeger, Parks & Facilities Superintendent
There is no fiscal impact to Fund 151 (Infrastructure Surtax) or the overall budget as this Budget Amendment is transferring funds from account 56300 (Improvements Other Than) to Project 19033 (SLID Dog Park Restroom), account 56300Z (Project Improvements), all within cost center 6101A (Recreation Dept. 151). The reimbursement will be for up to $42,000.
BA - 19-20-046 Project 19033 SLID - Dog Park Restroom_RPAC (BA).pdf
interlocal agreement-Spring Lake -Restroom at Dog Park 120319.pdf
RPAC 2019 Proposal.pdf
RPAC Minutes 11.21.19.docx

7.J *Request approval of Budget Amendment 19-20-050 and corresponding Resolution to adjust and transfer SHIP balance.*
Benjamin A. Dunn, Development Service Director
The Fiscal Impact is an increase to Fund 166 (SHIP) in the amount of $7,407.20 as this budget amendment is appropriating these funds into Project 16366 (SHIP PH 25 FY 17-18) from Project Fund Balance Forward and then transferring to Project 16366 to be used for expenses associated with the SHIP Program, as Project 15366 (SHIP PH 24 FY 16-17) is being closed out.
19-20-050 Proj 15366 SHIP transfer to Proj 16366 (BA).pdf
19-20-050R Proj 15366 SHIP transfer to Proj 16366 (Resolution).pdf

7.K *Request approval of Budget Amendment 19-20-052 for project 18043, the Mental Health Program Project Improvement.*
Luzed Cruz, Children's Advocacy Center Manager
There is no fiscal impact to Fund 005 (General) or the overall budget as this budget amendment is realigning the funding, $1,850, within Project 18043 (Mental Health Program Proj. Imp) to provide a budget in the necessary expenditure accounts.

19-20-052 Project 18043 Mental Health Prog Proj Imp (BA).pdf

8 CONSENT AGENDA (2): Request approval to pay all bills with voting conflicts

8.A *Request for approval of Budget Amendment 19-20-051 and Resolution to transfer funding from the General Fund to the Legal Aid Trust Fund for the payment of legal aid services for low-income residents of Highlands County.*
Leah Sauls, Community Programs Director
The fiscal impact is moving $250.00 from fund 005 Contractual Services (Health Care Responsibility Act HCRA) to fund 177B Professional Services (Legal Aid) and to fund 177B Communications & Freight (Legal Aid).
19-20-051 177B Legal Aid Society Interfund Transfer (BA).pdf
19-20-051R 177B Legal Aid Society Interfund Transfer (Resolution).pdf

9 PUBLIC HEARING

10 ACTION AGENDA

10.A *Resolutions of the Highlands County Board of County Commissioners, Highlands County, Florida, in Support of the United States Constitution and its Amendments and the State of Florida Constitution, as Amended; and a Resolution declaring Highlands County a Second Amendment Sanctuary*

Commissioner Arlene Tuck, 10 minute presentation
Commissioner Don Elwell, 10 Minute presentation
No fiscal impact
Resolution in Support of the United States and Florida Constitution.pdf
2019_Resolution_Highlands_County_2nd_Amendment_Sanctuary_Revised.pdf

11 COUNTY ADMINISTRATOR AND LEGAL

11.A *County Attorney File Log*
Joy Cook Carmichael, County Attorney
COUNTY ATTORNEY LOG.pdf

11.B *Pending Items/Project Report Update*
Randy Vosburg, County Administrator
No Fiscal Impact.
Status - Project Updates (FINAL) 02.04.2020.pdf

12 CITIZENS NOT ON THE AGENDA

13 COMMISSIONERS

14 ADJOURN

Any person who might wish to appeal any decision made by the Board of County Commissioners of Highlands County, Florida, in public hearing or meeting is hereby advised that he will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. The Board of County Commissioners of Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in the programs or activities. Anyone requiring reasonable accommodation as provided for in the

Americans with Disabilities Act or Section 286.26 Florida Statutes should contact Ms. Rebecca Cable, ADA Coordinator at 863-402-6809 (Voice), or via Florida Relay Service 711, or by e-mail: rcable@hcbcc.org. Requests for CART or interpreter services should be made at least 24 hours in advance to permit coordination of the service. PLEASE NOTE OUR WEB SITE ADDRESS: For more information on the meeting, see the County Commission page online: www.hcbcc.net Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

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